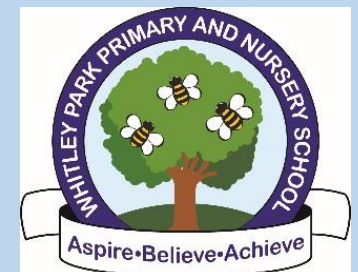




The Whitley Park Way



**Whitley Park Primary and Nursery School
School Prospectus 2023-24**



HEADTEACHER'S WELCOME



I am delighted to welcome you to the Whitley Park Primary and Nursery School prospectus. As Headteacher I am excited to be leading the school forward to ensure that Whitley Park delivers the best possible start for each and every child

All our staff are passionate about this community.... and it shows. The proof is that they are as passionate about learning as our pupils. Underpinned by a strong commitment to continuous professional development, we support staff to be even better and are continuously striving to improve the quality of teaching and learning we provide.

Our facilities are ever improving and we are blessed with plentiful space and grounds for children to benefit from. In addition to this, we also benefit from a bespoke STEM lab and a new purpose-built Art Studio. Our recent investment in new technology and learning resources is supporting the implementation of our rich and varied curriculum.

I hope that the included information gives you a sense of the journey we are on together. I urge you to come and visit Whitley Park Primary and Nursery. I am confident that you will find this a diverse and harmonious school with dedicated staff who care passionately about providing children the best education. I know that you will be impressed by the quality of education we can offer your child. To make an appointment to visit, or to simply ask any question, **please call the school office on: 0118 9375566.**

Nathan Butler-Broad
Headteacher

SAFEGUARDING STATEMENT

At Whitley Park we are committed to safeguarding and promoting the welfare of all children in our care. The health, safety and well-being of all our pupils is of paramount importance and all steps are taken to ensure that all staff are aware of their responsibilities and will do all they can to provide a safe, caring and positive environment where children feel happy and secure.

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VISION AND VALUES

Our school motto exemplifies our shared values and expectations. It represents our approach and ethos.

Aspire

We demonstrate relentless passion and purpose.

Believe

We persevere and expect the best of ourselves and others.

Achieve

We support each other and reach our goals.

It drives our vision for children to have high aspirations for themselves and the confidence to progress and achieve well in all aspects of life.

This is the **Whitley Park Way**.

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Values: Courage and Humility

We expect the best of ourselves and those around us.

We will all:

- Aim high
- Keep trying
- Celebrate and learn from our successes
- Ask for help
- Form habits that lead to improvement
- Learn from our mistakes



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Values: Trust and Responsibility

We demonstrate relentless passion and purpose in everything we do.

We will all:

- Be open and approachable
- Be positive and encouraging
- Be creative and resilient
- Follow school expectations – they are there to help
- Show respect
- Act on feedback



ACHIEVE

Values: Unity and Respect

We support each other to reach our goals.

We will all:

- Be there for each other
- Demonstrate hope
- Model good manners
- Be kind, supportive and understanding
- Take responsibility
- Be honest



SCHOOL DAY

8:30 School gate opens

8:45 School starts/registration/early morning tasks (EMT)

9:00 Gates close/Register close

MORNING BREAK

10:45 Years 1/2

11:05 Years 3-6

LUNCHTIME START Times:

11:30 Reception classes

12:15 Years 1/2

12:30 Year 3-6

11:45 Morning Nursery session finishes

12:30 Afternoon Nursery session begins

12:30/13:15/13:30 Afternoon registration

15:15 Home time (Years R-6)

15:30 Afternoon Nursery sessions End

ADMISSIONS TO WHITLEY PARK

Whitley Park is a popular three-form entry Primary School. The standard admission number of places per year group in school is 90. All admissions for school aged children are managed centrally by **Brighter Futures for Children**.

We also have a large onsite Nursery. Children are admitted to the nursery the term after their third birthday. Please contact the school office to request an admission form.



AFTER SCHOOL CLUBS

As a school we are pleased to offer parents an after-school club provision from 3:15pm-4:30pm daily. By providing a range of different clubs. We also offer breakfast club and holiday club provision with; Funtastic Kids. Please contact bookings@funtastickids.co.uk for further information or to reserve places at either facility.

STARTING SCHOOL

To make each child's introduction to school as successful as possible, we operate a staggered start for the first two weeks, which we believe helps our reception children settle in more happily and confidently. We welcome parents/carers into the reception provision and into the nursery setting at the beginning of the session daily to help with transition.

Please refer to additional 'Welcome to Reception' brochure

We also offer home visits for nursery and reception children as part of our transition process

NURSERY

The maximum number of places available in our nursery is 120. We offer 15 hours of nursery entitlement for all children and offer these hours flexibly over either mornings, afternoons or over two and a half days. We also offer 30-hour funding for eligible families. Please refer to additional 'Welcome to Nursery' brochure.

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SCHOOL RULES

We have three simple rules which capture our expectations:

- *Be kind*
- *Work hard*
- *Get Smart*



A strong focus on systems and routines ensures children feel secure and enables learning to be well structured and consistent.

CONDUCT

- ❖ *We expect every child to arrive at school on time, with the correct named uniform and equipment so they are ready to learn*
- ❖ *No jewellery is to be worn in school and long hair should be tied back and extremes of haircut are discouraged.*
- ❖ *No make up to be worn*
- ❖ *Walk in the corridors on the left-hand side and move around the school quietly*
- ❖ *It is not safe for children to leave school without an adult before Year Four*
- ❖ *PE kit (Black shorts and white t-shirt) and school pumps are needed in school daily*
- ❖ *When first starting school it is essential that your child has a school reading folder which will be used every day to transport books and other information between home and school.*

SCHOOL MEALS AND SNACKS

We are a cashless school and we ask that all payments for meals, trips and activities are paid for, online using Parent Pay. When your child starts with us you will receive a letter with instructions on how to set up a Parent Pay account and your child will be provided with a unique username and password. All children in the Nursery, Reception and Key Stage One have free fruit provided daily by the 'Fruit and Vegetable scheme'. They also have the option to purchase milk each day – this can be ordered online through www.coolmilk.com, where you can register your child and pay for milk. There is no charge for children under the age of 5 years or for those children who are eligible for Pupil Premium funding. Children in Key Stage 2 can bring a healthy snack to have at playtime. We encourage all children to bring a named plastic water bottle to school daily.

Children can have a school meal or a packed lunch

All children in Reception, Year 1 and Year 2 will receive a hot meal **free** of charge. For children in Key Stage Two, school meals should be ordered and paid for online using Parent Pay. If you are eligible to register for free school meals please ensure that you do so because by registering, your child will also receive additional funding to support them with their learning. Please ensure packed lunches are healthy and do not contain any more than one small treat such as some crisps or a biscuit. All options/menu choices are listed on Parent Pay. In the Summer Term a school packed lunch can also be ordered too.

If your child has special dietary needs or allergies please inform us and the school dining room

We are a **nut free school**. Please ensure that all snacks and packed lunches **do not contain nuts, sweets or fizzy drinks**



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ATTENDANCE

Children should arrive promptly to school each day. They will be marked as 'late' if they arrive after 9:10am. If a child arrives later than 9:30am it will count as an absence for the morning session. Children's attendance and punctuality is closely monitored by our dedicated attendance officer.

Please inform us if your child cannot attend school, providing us with the reason why. Absences are followed up if attendance falls below 95% If your child is absent and we have not been given a reason, we will send you a text message for you make contact. if we do not receive a reason for a child's absence it will be recorded as unauthorised.

Please telephone the school office on **0118 937 5566 and press 1** to report your child's absence or email: attendance@whitleypark.reading.sch.uk.

When reporting an absence please provide your child's name, class and reason for the absence.



SCHOOL UNIFORM

- Polo shirts with the school logo – light blue or white
 - Sweat shirts with school logo – royal blue
 - Black/grey trousers or skirts/pinafore dresses
 - Blue/white gingham dresses/ black or grey shorts in summer
 - Sensible flat and comfortable shoes – black or brown
 - Sun hats in summer
 - Warm hats and gloves in colder weather
 - Black shorts for PE
 - White t-shirt for PE
 - Pumps with elastic top or Velcro fastening or trainers for PE
- School logo'd uniform can be ordered from Stevenson's online.

Please name everything!



Please remember to bring book bag/own school bag for older children and drinks bottle daily



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MEDICAL

Please inform us of any medical conditions your child has. We can only administer prescribed medication

Children who have been sick should stay home for 24 hours following the sickness. We extend this to 48 hours if there is an epidemic as we need to keep the spread of disease under control. Children who have been sick and have had diarrhoea should stay home for 48 hours.

We are responsible for gathering information on childhood illness and sometimes have to notify the health authorities. We will notify parents if we have cases of German Measles or any other notifiable disease reported to us. We will treat all the information you give to us confidentially. If you need to attend medical, speech or dental appointments with your child during school time please bring your child back to school after the appointment or make the appointment at the end of the school day.

HOLIDAYS IN TERM TIME

Please note that any requests for family holidays or leave of absence during term time **will not** be authorised unless the circumstances for the absence from school are exceptional and the child/children have had previously good or better attendance (95% or more). Any families who take their children out of school without authorisation may find that they face fixed penalty fines and the possibility of legal action if the Local Authority considers that the child's entitlement to education is being denied. Any requests for leave from school must be applied for in writing in advance by completing a form that can be obtained from the school office. Parents/carers will be informed of the Head Teacher's decision within 5 days of the form being completed.



COMMUNICATION

Effective communication is central to our approach. We value parents as partners and have a range of systems in place to support all stakeholders.

These include:

- Active social media accounts
- Text message service
- Email
- Newsletters
- Parents Evenings

We ensure families receive timely information to support their child's learning at home, including a curriculum overview, essential vocabulary list and homework.

This proactive approach supports the building of effective relationships and encourages children, staff and families to work together.

Follow us on Twitter at: [@WP_WEC](https://twitter.com/WP_WEC)

To join our Facebook search: [Whitley Park Primary and Nursery School](#)



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CURRICULUM

Learning is the core purpose of our school and is central to everything that happens.

Our curriculum integrates the requirements of the National Curriculum in a bespoke and engaging way. It is designed to equip children with the foundations for life. A strong emphasis on reading and phonics in Key Stage 1 gives children the necessary building blocks to become confident and independent learners.

We plan and teach thematic units of study which make the most of real cross curricular links. The learning is carefully sequenced and scaffolded to ensure children learn subject specific content in an ordered and progressive way.

This approach promotes opportunities for children to apply their learning with purpose and leads to high levels of engagement. We want Whitley Park pupils to be inquisitive, motivated and resilient learners who are well prepared as future citizens.



ASPIRE

SPECIAL EDUCATIONAL NEEDS

Learning within each classroom is structured so that all children are motivated and supported to succeed. Termly assessments in all classes ensure children with specific needs are quickly identified and diagnosed.

Our qualified and experienced Inclusion Leader (Dr Lynch) is able to assess children and coordinate structured support from a team of well-trained support staff.

We work with parents and external services to deliver flexible arrangements that best suit the needs of each individual child and family.

Our strong and deliberate emphasis on oracy ensures children develop language and independence.



BELIEVE

ENRICHMENT

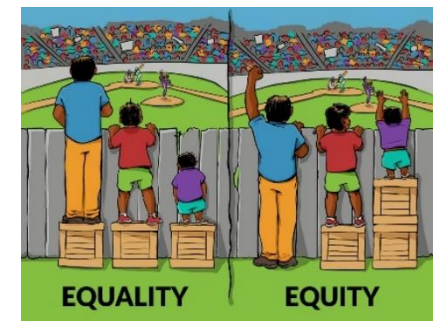
Extra-curricular clubs are just one way we enhance the curriculum; these include football, rugby, netball and choir.

In addition, each termly topic is linked to a trip or visitor which is carefully selected to add to the learning experience and strengthen children's understanding and knowledge.

NURTURE

Our school policies are shaped by our therapeutic approach. We understand the impact of trauma and work in a trauma informed way to support children to feel safe, cared for and understood.

Our team of ELSAs work across the school. They support children to develop effective social skills and build confidence. We believe in equity of opportunity and that every child deserves to be supported to succeed.



ACHIEVE



“The best way to predict the future is to create it” Abraham Lincoln

