



SEN Information Report / Local Offer Submission 2025/2026 (all schools)

This form has been designed to bring together the local authority's requirement for all settings/schools as well as give individual settings autonomy on how they deliver these expectations.

School Name: Whitley Park Primary and Nursery School

Address: Brixham Rd, Reading RG2 7RB

Telephone: 0118 937 5566

Email: office@whitleypark.reading.sch.uk

Website: <http://www.whitleyparkprimaryschool.co.uk/>

Ofsted link: <https://reports.ofsted.gov.uk/provider/21/136512>

Head teacher: Nathan Butler-Broad

SENDCo/Inclusion Manager: Dr Charmaine Lynch

Contact: office@whitleypark.reading.sch.uk

Date of latest Accessibility Plan: June 2025

Date completed: June 2025

By whom: Dr Charmaine Lynch **Role:** AHT for Inclusion/SENDCo

Government Legislation requires all schools to publish the SEN Information Report / Local Offer (clause 65 of the Children's Act). This report is co-produced by the Headteacher, Governor's and parents. It is a lengthy document and its aim is to outline the provision that the school provides for children with SEND.

Whitley Park is a large, fully inclusive mainstream Primary and Nursery School. It is our aim to ensure that the very best provision is made for any pupil who has special educational needs and



that those needs are fully understood by all who work with them. **Every** child at Whitley Park Primary and Nursery is valued and our emphasis is on developing the whole child through high quality teaching and learning throughout the school. We work closely with parents and with pupils to ensure that an individual's special educational needs are met and we monitor progress to ensure **all** pupils make at least expected or accelerated progress.

Regulations		School response and examples of best practice	
1a	The kinds of special educational needs for which provision is made at the school	At Whitley Park we provide support for children who have a range of needs as specified in the Special Educational Needs and Disability Code of Practice 2014. This includes Cognition & Learning (e.g. global developmental delay, specific learning difficulties), Speech & Language difficulties, Sensory & Physical needs (e.g. hearing impairment, visual impairment) and Social, Emotional & Mental Health needs (e.g. ADHD and Autism). For further information about applying for a place at the school, please see our website which gives details of our Admission Policy.	
2	Information related to mainstream schools about the school's policies for the identification and assessment of pupils with SEND	<ul style="list-style-type: none"> • The school SEND Policy gives an overview of how pupils with SEND are identified and assessed. This is available from the school's policies page: https://www.whitleyparkprimaryschool.co.uk/page/?title=School+Policies&pid=30 • We follow the Assess, Plan, Do, Review cycle recommended in the SEND Code of Practice, to support identification of SEND. • If teachers have a concern about a child in their class who is not on the SEND register they will speak with the child's parents and the SENDCo. The class teacher will then complete an on-line referral form to the SEND team, will then investigate this and offer further advice and support, if appropriate. • We also welcome discussions with parents if they have any concerns about their child. In the first instance parents should speak to the class teacher and this may then be followed by discussion with the SENDCo. 	
3.	Information about the school's policies for making provision for pupils with SEND whether or not pupils have EHC plans and how the school ensures that pupils with SEND are not treated less favourably than their peers	<p>Our SEND policy gives details about the provision we make for all pupils with SEND. This is available from the school's policies page: https://www.whitleyparkprimaryschool.co.uk/page/?title=School+Policies&pid=30</p> <p>We have a duty to ensure that pupils with SEND are not discriminated against and not at a disadvantage compared to their peers. We make reasonable adjustments to meet all needs which could include specific interventions, use of specialist equipment and personnel to support learning, as well as using a different approach to meet the needs of individuals.</p> <p>For children with disabilities, we give thought in advance to what might be required and what adjustments might be needed to prevent any disadvantage. We commission services to support the needs of individuals and promote equality of opportunity for disabled children. All children with SEND engage in activities in school alongside those who do not have SEND. Our school's Admission Policy ensures that children are not refused admission due to their SEND needs. We regularly review and evaluate the breadth and impact of the support we offer and ensure that we take an active role in linking with all agencies and following advice. We promote training for staff to ensure that they can offer the best possible teaching and support for pupils in our care.</p>	

		Children with SEND who are double-funded ie. SEN and Pupil Premium are prioritised for additional support and opportunities, wherever possible.
3a.	How the school evaluates the effectiveness of its provision for such schools	The progress of all children in the school is carefully monitored through data tracking and is also discussed at our core group meetings. In addition, regular monitoring is scheduled, with regular learning walks, book scrutinies and lesson observations. Individual SEND children's progress is monitored through ILPs, (Individual Learning Plans), Wave 2 interventions, reports from outside agencies who regularly work with the child (e.g. Speech Therapist), parent evening consultations and feedback from the children about their progress.
3b.	The school's arrangements for assessing and reviewing the progress of pupils with special educational needs	<p>Progress for pupils with SEND is assessed and reviewed alongside all non-SEND pupils. In addition to this SEND surgeries are held with class teachers to review provision and progress of individual pupils with special educational needs.</p> <p>Regular teacher, parent and pupil meetings are held to discuss progress towards ILP targets for pupils with SEND.</p> <p>Additional meetings, such as Therapeutic Support Plan meetings are held to review progress for individual children where appropriate.</p> <p>The SENDCo takes part in learning walks, book scrutinies, provides support for class teachers and observes SEND pupils in class to provide further advice and support.</p> <p>Where a child has an Educational Health Care Plan (EHCP) the child, the parent/carer and professionals supporting the child contribute to Annual Reviews and have an opportunity to share their views.</p>
3c	The school's approach to teaching pupils with SEND	<p>We understand that each child is unique and staff at Whitley Park Primary and Nursery are skilled at scaffolding the curriculum to make it accessible to all children with special educational needs. We aim to remove barriers to their learning in order for each child to reach their potential. This may involve modifying learning objectives, teaching styles and access strategies. Children access in-class support from both teachers and teaching assistants (TAs) according to their individual needs, to address any difficulties and to help them achieve their potential. TAs may also provide extra support for a child's particular area of special educational need via an intervention programme, which may involve the child being temporarily withdrawn from class either on an individual or small group basis. TAs are trained to a high standard in areas of SEND, including supporting pupils who are autistic, speech and language difficulties and those with social, emotional and mental health needs. Some children are supported by an Individual Learning Plan (ILP) with specific targets which makes it easier to track smaller steps of progress. ILPs will be shared both with parents and pupils and will be reviewed at least 3 times a year. Progress of pupils with an ILP is carefully monitored and reviewed on a termly basis and adjustments to teaching strategies made where necessary.</p> <p>The SENDCo and other professionals such as speech therapists, educational psychologists and behaviour specialists offer advice and support to class teachers where there are concerns about a child's progress in spite of the above strategies being put into</p>

		place.
3d	What should I do if I think my child has SEN or a disability?	In the first instance please speak with your child's class teacher and arrange a time to have a planned conversation about your concerns.
3e	How will you help me to support my child's learning?	There are termly parent/carer evenings when children's progress is reviewed and parents/carers are invited to contribute to their child's Individual Learning Plan or one-page profile. Our Family and Child Support Worker - Sarah Rooke also works closely with the SENd team at Whitley Park to support families. Parents are invited yearly to an Annual Review (if their child has an EHCP) and meetings with outside agencies (e.g. Speech and Language Service, Educational Psychologist, Social Care). Appointments can be made with the class teacher and SENDCo at any time if parents have concerns about their child's learning progress or well-being and parents have spoken with the class teacher as a first step. Parents/carers are encouraged to attend "Come and share our learning" mornings, to respond to questionnaires about what they like and what they would like to change, to assist as a reading volunteer, to accompany children on school trips, to attend all meetings where their child is the focus, to join in celebration gatherings for festivals, to attend training to help them to understand how to teach phonics or to gain information on further courses offered within Reading.
3f	How the school adapts the curriculum and learning environment for pupils with SEND	<p>The building is on one floor with a ramp to the lunch canteen. There are two disabled toilets.</p> <p>All classrooms have a visual timetable and provide additional visual support and concrete resources for pupils to aid learning where appropriate. Communication boards are also in use for some children.</p> <p>A conversation will take place with parents/carers to discuss additional specialist equipment required, if a specialist advises of need. These additional specialist resources are sourced via external services if necessary.</p> <p>We have 6 SEND provision classes for children who might have an EHCP, be identified by outside agencies that they require higher levels of support or might be suitable for a special school place in the future. These classes have a high adult to child ratio and they follow an individual curriculum. They are overseen by a qualified SENDCo, who is a qualified teacher, also. Each of the provision classes has an entry and exit criteria and places are allocated according to these criteria, by the SENDCo. There is a waiting list for children to access these provisions.</p> <p>Children may be supported by the class teacher or teaching assistants working in small groups within the classroom, according to their individual needs.</p> <p>To support the SENDCo the school has 3 SENDCo Assistants who work across the school supporting children educationally, emotionally, mentally and socially.</p> <p>Social stories are provided for particular situations to support a child such as to ease transition for those pupils who might find transitions difficult.</p> <p>The school's accessibility plan is available from school reception.</p>
3g	Additional support for	<p>Support is tailored to individual pupils' needs and could include:</p> <ul style="list-style-type: none"> • Provision of specialist equipment • Working as part of a small group with an adult

	learning that is available to pupils with SEND including support for activities outside the classroom (e.g. school trips)	<ul style="list-style-type: none"> • Speech and language therapy • Emotional literacy groups • Play therapy • Phonics support • Sensory • Fine motor skills group • Gross motor skills group • Writing skills group • Vocabulary group • 1:1 or small group phonics/reading intervention • Maths intervention <p>Children with SEND are included in all activities outside the classroom (e.g. school trips) and risk assessments are carried out beforehand. Parents/carers may be asked if they would like to accompany their child if there are concerns about the child's safety on a school trip.</p> <p>We have a therapeutic support dog 'Buzz', who provides emotional support for children as a specific intervention.</p> <p>We are also a Thrive School and some children will be supported with Thrive Plans, either individually or in small groups.</p>
3h	Activities that are available for pupils with SEND in addition to those available in accordance with the curriculum	<p>At Whitley Park Primary we are inclusive in all activities available for all pupils. We also offer some additional activities for pupils with SEND including the following:</p> <ul style="list-style-type: none"> • Targeted groups to support social and emotional wellbeing at Ufton Court • Make Sense Theatre • A flexible start to school for Nursery, Reception and provision class pupils with SEND • Play therapy • Sensory sessions • Massage Therapy • ELSA groups • Thrive sessions • Therapeutic Story Writing • Attention Autism sessions • Transition support group • Speech and Language therapy • Lego communication groups/Lego therapy • Additional transition days for vulnerable pupils when they transfer to secondary schools.
3i	Support that is available for improving the emotional and social development of pupils with SEND, including specific support for behaviour, avoiding	<ul style="list-style-type: none"> • As a school we have a Mental Health Lead (Chloe Owens) who supports children and their families with referrals to the Primary Mental Health Team, mental health surgeries or other appropriate referrals • The Mental Health Lead liaises with class-based staff to provide strategies, resources and additional support when needed and this includes close liaising with families. • Our school is also a Thrive school and has x3 members of the SENd Team trained as Thrive Practitioners. Thrive offers a trauma-informed, whole school approach to improving the mental health and wellbeing of children and young people. Assessments support the understanding of need and support provided includes small groups, 1:1 sessions, whole class or

	exclusion and increasing attendance	<p>parent sessions.</p> <ul style="list-style-type: none"> • We have teaching assistants trained to be Emotional Literacy Practitioners (ELPs), so that they understand how to support pupils' overall wellbeing. • All staff have completed therapeutic training as part of the Therapeutic Training Programme • ELPs run interventions to support pupils who have been highlighted as needing extra support with friendships, self-awareness, building resilience and their general well-being. • All staff know who our more vulnerable pupils are • We offer daily meet and greet for some pupils where this has been discussed and a plan has been formed, this ensures a smooth transition from home to school each day • We work closely with health and social care professionals to support the children's needs • Pupils are encouraged to share their views, contribute to their Individual Learning Plans and Therapeutic Support Plans and have their say about what impacts on their learning. • We are working towards a more therapeutic Behaviour Policy which follows a therapeutic approach. Parents understand that they will be involved to support their child. If the Behaviour Policy is not effective for a particular pupil, an alternative Therapeutic Behaviour Support Plan will be put in place for a short time, after consultation with parents and pupil. • Regular Therapeutic Support Plan (TSP) meetings take place for identified pupils with social, emotional and mental health needs or are on a reduced timetable. These meetings, run by one of the SENDCo Assistants bring together parents, the child's class teacher, SENDCo and any other adults in school regularly involved with the children to devise an action plan to support the child and work towards outcomes that improve behaviour and well-being. • Parents will always be notified of any serious incidents and invited to discuss these. We would then expect parents to work in partnership to identify why the incident happened and how to prevent its reoccurrence in the future. • The attendance of every child is monitored on a daily basis by the school's Attendance Officer (Anjie Maskell) and there is liaison with parents and where necessary the Attendance Support Officer to discuss barriers to attendance and how they can be supported. Lateness and absence are also recorded and reported to the Headteacher and Governing Body.
4	How the school manages the administration of medicines and personal care	<p>The school has a policy regarding the administration and management of medicines which can be found on the school policies page: http://www.whitleyparkprimaryschool.co.uk/key-information/policies/</p> <ul style="list-style-type: none"> • Parents need to leave all medication at the school office and complete a form giving permission for medicines to be administered during the school day. • If a child needs personal care or regular medication this will be supported through either a health care plan or intimate care plan. • Relevant staff have regular training regarding conditions and medication affecting individual children so that all staff can manage medical situations if the need arises.
5.	Information about	Our Inclusion Lead/SENDCo is very experienced in teaching

	the expertise and training of staff in relation to children and young people with SEND and how specialist expertise will be secured	<p>children of all ages with a wide range of SEND and has previously worked in a variety of different settings. Dr Lynch is a qualified teacher and has also successfully completed the Government SENDCO qualification. Dr Lynch also holds an MA in Special Educational Needs and a Doctorate in Education. She is part of the school's Senior Leadership Team (SLT).</p> <p>Dr Lynch is supported by Miss Mavropoulou who is a qualified SEND Teacher and is also a trained SENDCo.</p> <p>In addition to the above, the SEND Team at Whitley Park comprises 3 SENDCo Assistants who support the SENDCo with providing for children with SEND from Nursery to Year 6.</p> <p>We have an in-house Speech & Language Therapist, a Speech and Language Therapy Assistant and are supported by the NHS Speech and Language Therapy team.</p> <p>Staff have received training from the Speech Therapist in how to identify and support pupils with speech and language difficulties. All staff have been trained in supporting pupils with autism and we call on the expertise through wider agencies if needed e.g. RISE team.</p> <p>All staff have been trained in implementing the SEND Code of Practice.</p> <p>The SENDCo attends SENDCo conferences and SENDCo cluster meetings and visits other schools to inform future practice. Staff have been trained in using effective Scaffolding and Rosenshine's Principles in Action.</p> <p>The SENDCo holds regular meetings with TA's and provides staff with regular training sessions on SEND.</p> <p>We have advice and support from a range of external professionals (e.g. Educational Psychologist, Behaviour Support Service, School Nurse, Family Workers, Pre-school advisory teacher, Social Workers, Child & Adolescent Mental Health Service (CAMHS), Attendance Support Officer) some of whom offer additional training for staff.</p>
6.	Information about how equipment and facilities to support children with SEND will be secured	<p>We have a variety of resources and equipment to support children with special educational needs. Further small, less expensive resources, such as a chewy sensory toy, may be provided by parents, if required. For larger items we will apply to the relevant organisation for loan of equipment or if specific equipment is required e.g. for a child with a hearing or visual impairment it may be possible to obtain this through Sensor Consortium. For children with an EHCP we can apply for additional resources by submitting a provision map with costings to the Local Authority, if our spending would exceed that which is normally available to schools for children with SEND.</p>
7.	The arrangements for consulting parents of children with SEND about, and involving such parents in, the education of their child	<ul style="list-style-type: none"> • There are termly parent/carer evenings when children's progress is reviewed and parents/carers are invited to contribute to their child's Individual Learning Plan. • Our Family and Child Support Worker - Sarah Rooke also works closely with the SEND team at Whitley Park to support families • Parents are invited yearly to an Annual Review (if their child has an EHCP) and meetings with outside agencies (e.g. Speech and Language Service, Educational Psychologist, Social Care). Appointments can be made with the class teacher and SENDCo at any time if parents have concerns about their child's learning progress or well-being and parents have spoken with the class teacher as a first step. • Parents/carers are encouraged

		<ul style="list-style-type: none"> ➤ to attend “come and share our learning” mornings ➤ to respond to questionnaires about what they like and what they would like to change ➤ to assist as a reading volunteer ➤ to accompany children on school trips ➤ to attend all meetings where their child is the focus ➤ to join in celebration gatherings for festivals ➤ to attend training to help them to understand how to teach phonics 	
8.	The arrangements for consulting young people with SEN about, and involving them in their education	<p>All children are encouraged to give their views about their learning and the support that they receive. This includes:</p> <ul style="list-style-type: none"> • Inviting them to take part in annual review meetings (if they have an EHCP). Pupils can also request who they would like to support them attend their annual reviews. • Asking them for their views about their learning and progress before and after taking part in an intervention programme. • Encouraging them to contribute to their Individual Learning Plans by thinking about their strengths and any areas of concern and discussing their short term and long-term targets. • Agreeing targets for learning and behaviour with pupils before final decisions are made. • Inviting them to take part in a pupil conference if there are specific concerns about their behaviour, progress or learning. • Providing additional support to help children to respond to a teacher’s marking if required. • Encouraging them to be involved in setting targets and thinking about the next steps in their learning. • Helping Foundation Stage pupils to decide what they would like to include in their learning journeys. 	
9.	Any arrangements made by the governing body relating to the treatment of complaints from parents of pupils with SEND concerning the provision made at the school.	<p>In the first instance, parents/carers are encouraged to talk to their child’s class teacher.</p> <p>Further information and support can be obtained from the school’s SENDCo/Inclusions Lead, Head Teacher, the Governing Body and the LA. All complaints are recorded and a response made.</p>	
10.	How the governing body involves other bodies including health and social care, LA support services and voluntary organisations, in	<ul style="list-style-type: none"> • Children with an EHCP have yearly Annual Review meetings to which other bodies including health and social care and LA support services are invited to contribute. • We have our own in-house part time Speech and language Therapist and assistant. • Children with significant fine and gross motor difficulties are now referred by their parents/carers to Occupational Therapist via the child’s GP - the SENDCo can provide a letter of support for this. • The SEND Team/Mental Health Lead may discuss with parents about school making referrals to CAMHS (Child and Adolescent 	

	meeting the needs of pupils with SEND and in supporting the families of such pupils	<p>Mental Health Service) for children with social, emotional and mental health needs including ASD/ADHD. Referrals can also be made via parents/carers through their GP and SENDCo's can contribute to these referrals.</p> <ul style="list-style-type: none"> • The SEND Team might also speak with parent/carers regarding referrals to the Mental Health Support Team who are able to provide targeted support, either individually or in small groups. • The Sensory Consortium visits pupils with sight or hearing needs (e.g. hearing impairment) and provides advice and support for staff. • The Information and Support Service (IASS) provides advice and support for parents of children with SEND. • We may use specific outside agency support for individual children with Social, Emotional and Mental Health needs.
11.	The contact details of support services for the parents of pupils with SEND including those for arrangements made in accordance with clause 32.	<p>Information and Support Service (IASS) provides advice and support for parents of children with SEND.</p> <p>http://www.readingiass.org</p>
12.	The school's arrangements for supporting pupils with SEND in transferring between phases of education	<p>We encourage families to visit the school prior to joining us. For younger children starting in the Nursery we have staggered starts. Extra visits and flexibility to starting arrangements may be made for some children who need further support.</p> <p>We will visit pupils with SEND transitioning to our school in their current setting where possible and also arrange to have a meeting where parent/carer is able to share further information about their child.</p> <p>As the children move up the school staff hold transition meetings in the summer term, with the child's current teacher and new teacher to ensure a smooth transition between year groups. Social stories are provided to aid a successful transition.</p> <p>We are actively involved in specific transition programmes offered by our cluster secondary schools.</p> <p>Transition booklets are completed with children to aid their journey to the next year group.</p> <p>The SENDCo is part of the local SENDCo cluster group and has good professional relationships with our local secondary school SENDCo's to support successful transitions. In addition, the SENDCo attends RISE (Reading Inclusion Support in Education) and ARP (Additional Resource Provision) network meetings each term. We liaise closely with SENDCo's and other relevant staff from other schools when a pupil joins us or transfers to another school, ensuring all relevant paperwork is passed on and all needs are discussed and understood.</p> <p>If the child has an Education Health and Care Plan we will invite the staff of the new secondary school to the Annual Review meeting prior to transfer.</p> <p>We complete transition paperwork for SEND pupils to identify needs and current support for all pupils transferring from our</p>

		<p>school to a new setting.</p> <p>If a child is transitioning to a Special School we will liaise with parents and the receiving school to support the successful transition.</p>
13.	<p>Information on where the LA's SEN Information Report / Local Offer is published ORDINARILY AVAILABLE statement - Provision the local authority expects to be made available by schools, early years and post-16 providers)</p>	<p>The LA's Local Offer can be found at:</p> <p>http://servicesguide.reading.gov.uk/kb5/reading/directory/family.page?familychannel=3</p>
14.	<p>Arrangements for assessing and reviewing children and young people's progress towards outcomes. This should include the opportunities available to work with parents and young people as part of this assessment and review</p>	<p>Children with EHCP's have Annual Reviews where all outside agencies and school staff involved meet with the child and parents/carers to review progress towards outcomes. Parents' Evenings take place each term, providing an opportunity for parents, children and class teachers to review Individual Learning Plans and set new targets. For those children with TSPs there are regular meetings with parents, teachers and pupils, alongside the Behaviour Support Service to review progress and discuss new outcomes being sought and to detail action plans. The SENDCo holds regular meetings with outside agencies e.g. Speech & Language therapy service, to discuss children on their caseload and review progress. Outside agencies also provide individual reports on each child they are working with, noting children's progress towards the outcomes being sought at the start of the intervention. Class teachers monitor interventions and provide feedback on children's progress to SENDCo and parents. Parents are welcome to make an appointment to discuss any concerns about their child's progress with the class teacher and SENDCo at any time. The SENDCo is also available during meet and greet in the mornings or via telephone/email contact.</p>
15	<p>Who can I contact for further information about your child joining the school or if unhappy about the SEN provision made for your child?</p>	<p><u>If considering whether a child should join the school</u></p> <ul style="list-style-type: none"> • Contact Miss Nichole Pither to arrange a meeting and tour of the school 0118 937 5566 • Contact the SENDCo to discuss a child's special educational need or disability: Dr Charmaine Lynch. They will discuss how the school could meet your child's needs. <p><u>Further information</u></p> <ul style="list-style-type: none"> • Further details about the school's SEND policy can be found on the school website via this link: https://www.whitleyparkprimaryschool.co.uk/page/?titl

		<p>e=School+Policies&pid=30</p> <ul style="list-style-type: none"> Contact Reading IASS on 01189399821 or Parenting Special Children on 01183264784 <p><u>Concerns regarding your child's SEN provision</u></p> <ul style="list-style-type: none"> In the first instance, parents/carers are encouraged to talk to their child's class teacher. Further information and support can be obtained from the school's SENDCo/Inclusions Lead, Head Teacher, the Governing Body and the LA. All complaints are recorded and a response made.
What is the complaints procedure?		<p>In the first instance, parents/carers are encouraged to talk to their child's class teacher if they have any concerns. Further information and support can be obtained from the SENDCo/Inclusions Lead</p> <p>If the issue still is not resolved a complaint can be made to the Head Teacher via the school office, or subsequently the Governing Body and the Local Authority. All complaints are recorded and a response made.</p>
Our external partners are		
Educational Psychologist		
Speech & Language Therapist		
Social Care		
Children's Action Team (South)		
The School Health Team		
CAMHS (Child and Adolescent Mental Health Service)		
MHST (Mental Health Support Team)		
PMHT (Primary Mental Health Team)		
Sensory Consortium Service		
Attendance Support Officer		
Family Support Workers		
ASD Resource Manager		
ABC to read		
Aspire 2		
Ufton Court		
Local Authority SEN Team inc. RISE		
IASS Service - parenting support		
Paediatric Occupational Therapist		
Reading Football Club		

Has the school added a link to the SEN Information Report /Local Offer on the Reading Services Guide and a link to the SEN Information Report on the School's own website?	Local offer links on website Nursery: https://servicesguide.reading.gov.uk/kb5/reading/directory/edit_localoffer.page?id=pWh-QaJeoS8 Primary: https://servicesguide.reading.gov.uk/kb5/reading/directory/edit_localoffer.page?id=i34giCxlJw <u>SEN Information Report</u>
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